



A TechBridge Grant

Grant Application Worksheet

Nonprofit organizations may apply online for the Dream Big technology grant as soon as February 15. It will only take about 20-25 minutes to apply. Please use the information below to prepare for a quick and easy, online submission –the key is to create a description of “your dream” project ahead of time.

TechBridge’s Grant Committee Wants To Know Your Nonprofit’s Story and Situation?... and specifically what you believe technology could improve?

Basic Information

You will fill-in basic info like your name, year founded, address, website address, total annual budget. You will need to confirm that your organization is a nonprofit 501(c)(3) charitable organization with your **Form 990** and that it is recognized by the State of Georgia. You likely have the answers at your fingertips: How many people does your nonprofit serve? How many full-time paid employees work for the nonprofit? We will ask you to identify your major funders or funding sources to illustrate the sustainability of your project. Your NTEE-CC (National xxx is found on Form 990.

Most of the questions are Yes/No or Fill-in-the-Blank:

Does your organization have a strategic plan? **Yes/No**

Do you have a technology plan and a budget to support it? **Yes/No**

Do you regularly communicate your programs to potential clients? **Yes/No**

Do you currently use an online tools with your clients or potential clients? **Yes/No**

Are you able to easily refer people who are not a good fit to other programs? **Yes/No**

Does your nonprofit organization have a “theory of change”? **Yes/No**

Do your program models contain inputs, activities, outputs, and impact measures? **Yes/No**

Oh, no! Me? Write answers to 4 essay-style questions?!

Not to worry. The review panel is interested in learning your story. Express your thoughts. Paint your vision. TechBridge welcomes additional information you believe will help tell your nonprofit’s story. IT is optional to upload or share links to videos, link to webpages and other information you believe support this application.

- ① Describe your idea and the situation that needs to be improved.
- ② Describe the overall impact your project would have on the people you serve.
- ③ How could this project help your organization become more effective, efficient and innovative (cost saving, time saving, reporting, resource allocation, decision making, responsiveness, etc.)?
- ④ Have other nonprofits been research to inspire your project idea? How will your organization ensure this technology solution and supporting processes are sustainable long term?

Momentary Hang-ups, Pitfalls and Hurdles

- ✓ This Big Dream Grant application and judging process uses your nonprofit’s **NTEE Code**. Don’t panic! This code is found on your Form 990 and is used by the Internal Revenue Service. NTEE stands for National Taxonomy of Exempt Entities.
- ✓ You will need to upload your Form 990 or 990EZ; just make sure you have your **Form 990** handy.

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We'll Ask You to Put Together a Technology Picture by Answering the Following:

- ① Do you currently use **online tools** with your clients or potential clients?
- ② Are you tracking **outcome measures** on a regular basis?
- ③ Does your organization have a **client/case management** system?
- ④ Would you describe your technology as having a **solid foundation**?
- ⑤ Do your systems measure **productivity** with tools?
- ⑥ Does your nonprofit already have real-time reports, dashboards, etc. that the Board and leadership use drive decisions?
- ⑦ Does your organization have a **donor management system** for sponsors, foundations and grantors?
- ⑧ Do you track **volunteers, participation and events**?
- ⑨ Are you able to automatically **balance donations** with your **accounting software**?

Give the judges a sketch of your systems as they are today. We encourage you to let us know what software tools you use and the approximate annual cost for the software. (Software annual subscription, license fees hosting fees, employee support costs, etc.)

Nitty Gritty - My Nonprofit Organizations Inventory: (optional)

Area of Operations	Software Type or Platform	Estimate Cost
Case Management	(e.g., Salesforce, Exponent Partners)	\$3,500
CRM - constituent relationship management system		
Donors		
Events		
Volunteers		
Email Marketing		
Peer-to-Peer Fundraising	Facebook, GoFundMe, OneCause, etc.	
Grants		
Online Giving	OneCause, Crowdrise,	
Donor Intelligence		
Business Intelligence		
Accounting		

The Dream Big application opens Feb 15 and the deadline is 5:00 PM ET March 14.